

# ***West Side Cemetery District***

## **MEETING**

### **BOARD OF TRUSTEES**

District Office Board Room  
440 Bob Hampton Road, Taft, CA. 93268  
Phone (661)765-4505 (westsidecemetery.com)

### **AGENDA**

5:00 p.m.

February 17, 2026

#### **CALL TO ORDER:**

#### **PLEDGE OF ALLEGIANCE:**

#### **INVOCATION:**

**ROLL CALL:** BLACK, MELTON, SUTHERLAND, JAMESON

**PUBLIC COMMENT:** (5 min. time limit)

**CORRESPONDENCE:** Michael Herrera-COS District 2 supervisor. KCERA. Nick Harper-All Funeral Services. Cemsites.

**ANNOUNCEMENTS:** None

**APPROVAL OF MINUTES:** January 20, 2025

**APPROVAL OF FINANCIAL STATEMENTS:** January 2025

\*Balance Sheet

\*Profit & Loss YTD Comparison

\*Profit & Loss Budget vs. Actual

\* Stifel, LLC Investment Accounts

**APPROVAL OF MONTHLY CASH DISBURSEMENTS:** January 2025

\* Transaction Detailed by Account (General)

\*Transaction Detailed by Account (Payroll)

## **MANAGER'S REPORT:**

The District performed 8 services in January for a total of 57 services conducted for the 25-26 fiscal year. The district had completed 62 services a year prior. Grounds crew is busy conducting funeral services, general cleaning, sprinkler testing, and equipment maintenance. Maintenance staff is also making changes to the Memorial Walk. Also working on weed abatement and repair of curb and gutter concrete. Completed District price adjustments for new niche spaces and planning future needs for the cemetery district.

## **AGENDA ITEMS:**

### **Current Business:**

1. Update Board on current Kern County Financial Reporting. Discussion and Action.
2. Update on health insurance benefits options for district employees. Discussion and Action.

### **Unfinished Business:**

### **Other Board Items:**

**BOARD MEMBER INPUT:** This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

## **MEETING ADJOURNED:**

**THE NEXT MEETING WILL BE HELD:** March 17, 2026

**The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.**

**Board Members:** \*Robyn Melton \*Don Black \*Shawn Sutherland \*Carrie Jameson

**Staff:** \*Nick Ward-General Manager

# Notes

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