

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room
440 Bob Hampton Road, Taft, CA. 93268
Phone (661)765-4505 (westsidecemetery.com)

AGENDA

5:00 p.m.

May 19, 2026

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: BLACK, MELTON, SUTHERLAND, JAMESON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: Tom Heitman-post 63, Kathy Mondragon-Lincoln JH, Les Clark III-WSRPD, Josh Bryant-TUHS, Dennis Shertz-Troop #426. Mayte Olivas-Kern County. Oliver Prado-Kern Machinery.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: April 21, 2025

APPROVAL OF FINANCIAL STATEMENTS: April 2025

- *Balance Sheet
- *Profit & Loss YTD Comparison
- *Profit & Loss Budget vs. Actual
- * Stifel, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: April 2025

- * Transaction Detailed by Account (General)
- *Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 8 services in April for a total of 81 services conducted for the 25-26 fiscal year. The district had completed 84 services a year prior. Grounds crew is busy conducting funeral services, general cleaning, sprinkler testing, and equipment maintenance. Maintenance staff is getting prepared for Memorial Day Program.

AGENDA ITEMS:

Current Business:

1. Board Direction and approval of Resolution 2026-2, acquisition of a grant from SJVAPCD to purchase a utility vehicle. Discussion and Action.
2. Revisit 2026-2027 budget expectations and district needs. Discussion and Action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT: This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: June 16, 2026

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Robyn Melton *Don Black *Shawn Sutherland *Carrie Jameson

Staff: *Nick Ward-General Manager

Notes

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