

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room

440 Bob Hampton Road, Taft, CA. 93268

Phone (661)765-4505 (westsidecemetery.com)

AGENDA

5:00 p.m.

March 19, 2023

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, BLACK, MELTON, SUTHERLAND.

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: Juan Guajardo – ZeroNox, and Tim Abarca - Cal Turf Equipment

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: February 20, 2024

APPROVAL OF FINANCIAL STATEMENTS: February 2024

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Stifel, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: February 2024

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 4 services in February for a total of 51 services conducted for the 23-24 fiscal year. Grounds crew has stayed busy with Cremation Estates rebuild and future expansion project. Manager has been busy with daily operations and equipment maintenance. Staff is spending a lot of time controlling weeds and troubleshooting irrigation systems. Cemetery staff continues to focus on water saving, reducing maintenance, and providing more options for families to use our cemetery.

AGENDA ITEMS:

Current Business:

1. Present Board with options available for grant reimbursement through SJVAPCD to acquire electric maintenance equipment. Discussion and Action.
2. Discuss plans for the upcoming Memorial Day program. Discussion and Action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT: This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: April 16, 2024

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Gary Summers * Robyn Melton *Robert Jordan *Don Black *Shawn Sutherland

Staff: *Nick Ward-General Manager
General Manager

Notes

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