

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room
440 Bob Hampton Road, Taft, CA. 93268
Phone (661)765-4505 (westsidecemetery.com)

AGENDA

5:00 p.m.

April 21, 2026

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: BLACK, MELTON, SUTHERLAND, JAMESON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: Barry Jameson-Barrys backflow, Core and Main-Shannon Ulrich,
Backflow Direct-Joe Everett. Zoro Plumbing.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: March 17, 2025

APPROVAL OF FINANCIAL STATEMENTS: March 2025

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Stifel, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: March 2025

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 9 services in March for a total of 73 services conducted for the 25-26 fiscal year. The district had completed 75 services a year prior. Grounds crew is busy conducting funeral services, general cleaning, sprinkler testing, and equipment maintenance. Maintenance staff is getting prepared for Memorial Day Program. Also working on weed abatement and repair of curb and gutter concrete.

AGENDA ITEMS:

Current Business:

1. Board review and approval of new backflow preventer purchase. Discussion and Action.
2. Update board on 2026-2027 budget expectations and district needs. Discussion and Action.

Unfinished Business: possible flag drop off location.

Other Board Items:

BOARD MEMBER INPUT: This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: May 19, 2026

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Robyn Melton *Don Black *Shawn Sutherland *Carrie Jameson

Staff: *Nick Ward-General Manager

Notes

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