

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room
440 Bob Hampton Road, Taft, CA. 93268
Phone (661)765-4505 (westsidecemetery.com)

AGENDA

5:00 p.m.

January 20, 2026

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: BLACK, MELTON, SUTHERLAND, JAMESON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: John Blomberg-Blomberg and Griffin Accountants. Michael Herrera-COS for Supervisor Chris Parlier. Mayte Olivas-Kern County Auditor. Terry Derouchie-Kern County Clerk of the Board

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: December 16, 2025

APPROVAL OF FINANCIAL STATEMENTS: December 2025

- *Balance Sheet
- *Profit & Loss YTD Comparison
- *Profit & Loss Budget vs. Actual
- * Stifel, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: December 2025

- * Transaction Detailed by Account (General)
- *Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 10 services in December for a total of 49 services conducted for the 25-26 fiscal year. The district had completed 50 services a year prior. Grounds crew is busy conducting funeral services, general cleaning, sprinkler work, and equipment maintenance. Maintenance staff is also making changes to the Memorial Walk. Manager has been busy attending meetings for pesticide application license, working on policy updates, District price adjustments for new niche spaces and planning future needs for the cemetery district.

AGENDA ITEMS:

Current Business:

1. Update Board on current Kern County Financial Reporting. Discussion and Action.
2. Consider changes to District Health benefits. Discussion and Action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT: This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: February 17, 2026

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Robyn Melton *Don Black *Shawn Sutherland *Carrie Jameson

Staff: *Nick Ward-General Manager

Notes

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