West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room
440 Bob Hampton Road, Taft, CA. 93268
Phone (661)765-4505 (westsidecemetery.com)

AGENDA

5:00 p.m.
November 17, 2026

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: BLACK, MELTON, SUTHERLAND, JAMESON, ROSENBERGER

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: Oliver Prado-Kern Machinery

ANNOUNCEMENTS: Gerardo has announced a retirement date.

APPROVAL OF MINUTES: October 20, 2026

APPROVAL OF FINANCIAL STATEMENTS: October 2026

***Balance Sheet**
***Profit & Loss YTD Comparison**
***Profit & Loss Budget vs. Actual**
*** Stifel, LLC Investment Accounts**

APPROVAL OF MONTHLY CASH DISBURSEMENTS: October 2026

*** Transaction Detailed by Account (General)**
***Transaction Detailed by Account (Payroll)**

MANAGER'S REPORT:

The District performed 5 services in October for a total of 33 services conducted for the 26-27 fiscal year. The district had completed 31 services a year prior. Grounds crew is busy conducting funeral services, general cleaning, sprinkler system maintenance, and equipment maintenance. The District is moving forward with more xeriscape locations to save water and maintenance cost.

AGENDA ITEMS:

Current Business:

1. Discuss future plans for cemetery turf reduction options and related advantages or disadvantages. Discussion and Action.

2. Analize future plans for cemetery work force. Discussion and Action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT: This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: December 15, 2026

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Robyn Melton *Don Black *Shawn Sutherland *Carrie Jameson *Wendy Rosenberger

Staff: *Nick Ward-General Manager

Notes

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